



Luxmi Tea Company Limited

CIN: U01132WB1912PLC002104

Regd Office: 17, R N Mukherjee Road, Kolkata - 700001

Ph: +91 33 2248 9091 / 4437 / 4227

email: mail@luxmitea.com; website: www.luxmigroup.in

NOTICE

Notice is hereby given that the **103rd Annual General Meeting of the Luxmi Tea Company Limited** will be held on **Saturday, the 22nd day of August, 2015 at 11:30 a.m.** at **Bengal National Chamber of Commerce and Industry** at 23 R N Mukherjee Road Kolkata - 700 001 to transact the businesses as stated in the notice dated **July 25, 2015** being sent to the shareholders for the year 2014-2015. Notice will be available on the website of the Company.

Notice is also hereby given pursuant to section 91 of the Companies Act, 2013 read with the Companies (Management and Administration Rule), 2014 that Register of Members and Share Transfer Book of the Company shall remain closed from **August 14, 2015 to August 22, 2015 (both days inclusive)** for the purpose of AGM.

Notice is also given in terms of section 108 of the Companies Act, 2013 and the rules made thereunder, the Company is offering e-voting facility to the members in respect of the business to be transacted at this AGM. The Company has engaged **Central Depository Services (India) Limited (CDSL)** for facilitating e-voting. The e-voting shall begin on **August 19, 2015 from 9:00 am** and end of **August 21, 2015 at 5:00 pm (IST)**. During this period shareholders holding shares as on the cut-off date i.e., **August 14, 2015** may cast their vote electronically. The e-voting shall not be allowed beyond that said date and time. Any members who acquires shares of the Company and become member after dispatch of the notice and is holding the shares as on the Cut-off date may contact the Company for login-id and password. For e-voting instruction members may refer to the notice of AGM. The Company has appointed Scrutinizer for conducting the e-voting process. In case members have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at **www.evotingindia.com** under help section or write an email to **helpdesk.evoting@cdslindia.com**.

Facility for voting through postal ballot will also be made available at the AGM and the members attending the AGM who have not casted their vote by e-voting shall be able to exercise their right at the AGM through Postal Ballot. Members who have cast their votes by e-voting prior to the AGM may attend the AGM but shall not be entitled to cast their vote again.

Any grievance in respect of e-voting can be addressed to the undersigned at **abafna@luxmigroup.in**

By the Order of the Board

Sd/-

Abha Bafna

Company Secretary

Date : July 31, 2015

Place : Kolkata